

# DANS SERVICES (Filipino Owned Operated Agency)



SINGLE - EX PHILIPPINES

(Employment Agency) License No: 04C3439

**ORCHARD** Orchard Road Lucky Plaza #04-63 S238863 Tel: +65 68873944  
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## BRIEF DESCRIPTION OF THE APPLICANT

- 1 Experienced maid in the Philippines
- 2 Can handle infant and young children
- 3 Willing to take care of elders
- 4 Can cook fillipino food and willing to learn other foreign dishes.

Website: [www.dansservices.com](http://www.dansservices.com) / [www.filipinomaids.com](http://www.filipinomaids.com)

Ref No: **DANS-PHIL 17912**

Recommended for : **Children / Infant / Cooking / Housework duties / Elderly Care**

## PERSONAL DATA

Name : **SHARA MAE GALEOS CAMPANER**

Type of Applicant: **Domestic Helper  
(New Maid)**

Availability : **Anytime**

Date of Birth : **September 28, 1989**

Marital Status : **Married**

Current Age : **28 Years Old**

Place of Birth : **Padada- Davao del sur**

No. of Children : **2**

Religion : **Roman Catholic**

Ages of Children : **3 to 5**

Height: **157.00cm.**

Weight: **51.00kg.**

Educational Background : **Secondary**

Other Education/ Training : **High School Graduate**

Recommended Salary : **\$S**



Preference & Experience	Years	Preference/Recommendation
General Housekeeping	2 year(s)	★ ★ ★ ★ ★
Care for Young Children	02 year(s)	★ ★ ★ ★ ★
Care for Infant	2 year(s)	★ ★ ★
Cooking	2 year(s)	★ ★ ★
Care for Elderly and Disabled	1 year(s)	

Other Information	Working Experience
Able to care for infant	Home Country 2 year(s)
Able to care for elderly	Singapore: 0 year(s)
Willing to work on Off-days	Malaysia: 0 year(s)
Will extend 2 year contract	Hongkong: 0 year(s)
Can Swim	Taiwan: 0 year(s)
Willing to care for pets	Middle East: 0 year(s)
	Other Country: 0 year(s)

English Ability: **Good** **Fair** **Poor**

Other Language: **English and Tagalog**



## DESCRIPTION

**SHARA MAE GALEOS CAMPANER**, a 26 year old married to 33 year old driver they were blessed with 2 children ages 5 and 3 year old from Padada, Davao Del Sur. Her 59 year old father is unemployed while her 49 year old mother is a housewife. She is the second child among her 5 siblings. She finished her secondary education at Haganoy National High School year 2006. She previously work as a sales lady for 1 year. She had her maid employment experience in the Philippines served a Filipino relative from 2007-2008. Currently, she takes care of her family and doing household chores while waiting for her application here in singapore to be selected.

1) As experience housemaid, she can be considered skilled and flexible in performing household chores such as cleaning and keeping the house in order, laundry and pressing of clothes, wash the dishes, cooking, marketing and gardening. As a mother, she is confident in taking care of infant and able to attend to their needs such as preparing their meals, feeding and bathing them, changing their clothes and diapers, sterilize baby utensils and checking their body temperature. She can handle young children and capable in performing child care duties such as feeding, bathing, preparing their school things, playing with children, giving assistance on their homework and studies and bringing and fetching them to school. She has experience as a maid in her relatives family when she was a high school students. She is open on the work of looking after elderly person and prepared to be trained in giving them direct nursing care and supervision of their other needs. she knows how to prepared and cook filipino foods and willing to learn how to cook foreign dishes if given a chance, she also willing to do car washing and care of pets if necessary.

2) **Philippines (2007-2008)** she served a Filipino relative living in 3 bedrooms bungalow house with 2 elders ages 91 and 79 and a 17 year old teenager. She is a all-around housemaid maintaining the cleanliness of the house, do the laundry and ironing, cooking, wash the dishes and marketing and other house errands as instructed by her employer and other family member. She was responsible on taking care of the daily needs of the teenager.

3) **With maid employment experienced in Philippines.** After selection to undergo two weeks In-House Private training in Manila (Accredited by TESDA) then OWWA seminar and processing of POEA employment documents for deployment. Recommended salary to \$550.00

Other Data ; visit our direct website @ [www.filipinomaids.com](http://www.filipinomaids.com) / [www.dansservices.com](http://www.dansservices.com) / [www.filipinonanny.com](http://www.filipinonanny.com) / [www.filipinopersonnel.com](http://www.filipinopersonnel.com) or call Our offices

### Medical History/Dietary Restrictions

Allergies (if any): None

Past and existing illnesses (including chronic ailments and illnesses requiring medication):

- i. Mental Illness
- ii. Epilepsy
- iii. Asthma
- iv. Diabetes
- v. Hypertension
- vi. Tuberculosis
- vii. Heart Disease
- viii. Malaria
- ix. Operations

Others :

Physical disabilities: None

Dietary restrictions: None

Food handling preferences  No pork  No beef Others: No food preference. Can handle both pork and beef.

#### Others

Name of port / airport to be repatriated to: Manila

Contact number in home country: +639196872047

Number of Siblings: 5

Preference for rest day 1-4 rest day(s) per month

Any other remarks:

### SKILLS OF FDW

Please indicate the method(s) used to evaluate the FDW's skills (can tick more than one):

- Interviewed by EA: Le Chef Skills Training Center
- Interviewed via telephone/teleconference
- Interviewed via videoconference
- Interviewed in person
- Interviewed in person and also made observation of FDW in the areas of work listed in table.

S/No	Areas of Work	Willingness	Experience	Assessment/Observation (Poor to Excellent or N.A)
1.	Care of Infants/children. Please specify age range: newborn and above	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	★ ★ ★ ★ ★
2.	Care of elderly	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	★ ★ ★
3.	Care of disabled	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	★
4.	General housework	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	★ ★ ★ ★ ★
5.	Cooking. Please specify cuisines: filipino dishes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	★ ★ ★
6.	Language abilities (spoken). Please specify: English and Tagalog	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	★ ★ ★
7.	Other skills, if any. Please specify:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	★ ★

### EMPLOYMENT HISTORY OF THE FDW

Employment History Overseas

From year: 2007 To 2008

Company Name: Filipino relative

Remarks/Reason for Leaving:

Country: Philippines

Designation: Domestic worker

Salary per Month: \$ 0

Work Duties and Description:

**Philippines (2007-2008)** she served a Filipino relative living in 3 bedrooms bungalow house with 2 elders ages 91 and 79 and a 17 year old teenager. She is a all-around housemaid maintaining the cleanliness of the house, do the laundry and ironing, cooking, wash the dishes and marketing and other house errands as instructed by her employer and other family member. She was responsible on taking care of the daily needs of the teenager.

**EMPLOYMENT HISTORY IN SINGAPORE**

Previous working experience in Singapore: ✗

(The EA is required to obtain the FDW's employment history from MOM and furnish the employer with the employment history of the FDW. The employer may also verify the FDW's employment history in Singapore through WPOL using SingPass).

**Feedback from previous employers in Singapore**

**AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER**

- ✗ FDW is not available
- ✔ FDW can be interviewed by phone
- ✔ FDW can be interviewed by video-conference
- ✗ FDW can be interviewed in person

**OTHER REMARKS**

Capable in handling infant to newborn to young children and elderly.



SHARA MAE GALEOS CAMPANER /  
FDW Name and Signature

EA Personnel Name and Registration Number

Date:

Date:

I have gone through the 4 page biodata of this FDW and confirm that I would like to employ her

/

Employer Name and NRIC No.

Date:

\*\*\*\*\*

**IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA**

- Do consider asking an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.
- Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.
- Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.
- You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.

## BIO-DATA OF FOREIGN DOMESTIC WORKER (FDW)

\*Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable FDW

### (A) PROFILE OF FDW

#### A1 Personal Information

1. Name: **SHARA MAE GALEOS CAMPANER**

2. Date of birth:       Age:

3. Place of birth: **PADADA, DAVAO DEL SUR**

4. Height & weight:    cm   kg

5. Nationality: **FILIPINO**

6. Residential address in home country: **PADADA, DAVAO DEL SUR**

7. Name of port / airport to be repatriated to: **MANILA**

8. Contact number in home country: **+639196872047**

9. Religion: **ROMAN CATHOLIC**

10. Education level: **HIGH SCHOOL GRADUATE**

11. Number of siblings: **5**

12. Marital status: **SINGLE**

13. Number of children: **2**

- Age(s) of children (if any): **5 and 3 year old**



#### A2 Medical History/Dietary Restrictions

14. Allergies (if any): **NONE**

15. Past and existing illnesses (including chronic ailments and illnesses requiring medication):

	Yes	No		Yes	No
i. Mental illness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vi. Tuberculosis	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii. Epilepsy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vii. Heart disease	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii. Asthma	<input type="checkbox"/>	<input checked="" type="checkbox"/>	viii. Malaria	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv. Diabetes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ix. Operations	<input type="checkbox"/>	<input checked="" type="checkbox"/>
v. Hypertension	<input type="checkbox"/>	<input checked="" type="checkbox"/>	x. Others:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

16. Physical disabilities: **NONE**

17. Dietary restrictions: **NONE**

18. Food handling preferences:  No pork

No beef  
A-1

Othe \_\_\_\_\_

A3 Others

19. Preference for rest day: 1-2 rest day(s) per month.

20. Any other remarks: \_\_\_\_\_

(B) SKILLS OF FDW

B1 Method of Evaluation of Skills

Please indicate the method(s) used to evaluate the FDW's skills (can tick more than one):

- Based on FDW's declaration, no evaluation/observation by Singapore EA or overseas training centre/EA
- Interviewed by Singapore EA
  - Interviewed via telephone/teleconference
  - Interviewed via videoconference
  - Interviewed in person
  - Interviewed in person and also made observation of FDW in the areas of work listed in table

S/No	Areas of Work	Willingness Yes/No	Experience Yes/No If yes, state the no. of years	Assessment/Observation					
				Please state qualitative observations of FDW and/or rate the FDW (indicate N.A. if no evaluation was done)					
				Poor				Excellent	N.A
				1	2	3	4	5	
1.	Care of infants/children Please specify age range: _____								
2.	Care of elderly								
3.	Care of disabled								
4.	General housework								
5.	Cooking Please specify cuisines: _____								
6.	Language abilities (spoken) Please specify: _____	X							
7.	Other skills, if any Please specify: _____								

- Interviewed by overseas training centre / EA (Please state name of foreign training centre / EA: Le-Cheng Skills Training)  
State if the third party is certified (e.g. ISO9001) or audited periodically by the EA: \_\_\_\_\_
- Interviewed via telephone/teleconference
- Interviewed via videoconference
- Interviewed in person
- Interviewed in person and also made observation of FDW in the areas of work listed in table

S/No	Areas of Work	Willingness Yes/No	Experience Yes/No If yes, state the no. of years	Assessment/Observation
				Please state qualitative observations of FDW and/or rate the FDW (Indicate N.A. if no evaluation was done) Poor ..... Excellent...N.A 1 2 3 4 5 N.A
1.	Care of infants/children Please specify age range: _____	YES	YES 2 kids	
2.	Care of elderly	YES	YES	
3.	Care of disabled	YES	NO	
4.	General housework	YES	YES	
5.	Cooking Please specify cuisines: _____	YES	YES	
6.	Language abilities (spoken) Please specify: _____	X	ENGLISH TAMIL MAYAN	
7.	Other skills, if any Please specify: _____			

(C) **EMPLOYMENT HISTORY OF THE FDW**

C1 **Employment History Overseas**

Date		Country (including FDW's home country)	Employer	Work Duties	Remarks
From	To				

**C Employment History in Singapore**

FDW has working experience in Singapore

Yes

No

(The EA is required to obtain the FDW's employment history from MOM and furnish the employer with the employment history of the FDW. The employer may also verify the FDW's employment history in Singapore through WPOL using SingPass)

**C Feedback from previous employers in Singapore**

Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained (attach testimonial if possible), please indicate the feedback in the table below:

	Feedback
Employer 1	
Employer 2	

**(D) AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER**

- FDW is not available for interview
- FDW can be interviewed by phone
- FDW can be interviewed by video-conference
- FDW can be interviewed in person

**(E) OTHER REMARKS**

\_\_\_\_\_  
\_\_\_\_\_

*Shava Hae Companion*  
FDW Name and Signature

\_\_\_\_\_  
EA Personnel Name and Registration Number  
Date:

I have gone through the 4 page biodata of this FDW and confirm that I would like to employ her

\_\_\_\_\_  
Employer Name and NRIC No.  
Date:

\*\*\*\*\*

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- Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.
- You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.

(E) **HIGHEST EDUCATIONAL ATTAINMENTS**

	NAME OF SCHOOL	FROM (YYYY)	TO (YYYY)
Primary:	Gaudioso Rubita Elementary School	2000	2001
Secondary:	Hagmay National High School ANDEX	2002	2006
College:			
Training / Diploma:			

(F) **OTHER EMPLOYMENT : NON DOMESTIC (Naging trabahang Hindi Domestic helper)**

JOB TITLE	DESCRIPTION	FROM (YYYY)	TO (YYYY)
1. Sate Gaisano Hall	CAKES LADY	2007	2008
2.			
3.			
4.			

(G) **MAID WORKING EXPERIENCE (Mga Naging Trabaho Katulong or Hindi)**

NAME OF EMPLOYER	TEL. NO	EMPLOYER NATIONALITY	DETAILS NG NAGING TRABAHO	BANSA COUNTRY	GENERAL NATAPOS FROM TO MM / YYYY MM / YYYY
1. COVAZON COMPANY			KLAS NG BAHAY (KUMADUW) LANBATA / ELDERLY (2 SADEY) EDAD NG MGA BATA AT MATANDA (17-18sd) KLAS NG BAHAY LANBATA / ELDERLY EDAD NG MGA BATA AT MATANDA KLAS NG BAHAY LANBATA / ELDERLY EDAD NG MGA BATA AT MATANDA	Philippines	2007-2008
2.			KLAS NG BAHAY LANBATA / ELDERLY EDAD NG MGA BATA AT MATANDA KLAS NG BAHAY LANBATA / ELDERLY EDAD NG MGA BATA AT MATANDA		
3.			KLAS NG BAHAY LANBATA / ELDERLY EDAD NG MGA BATA AT MATANDA KLAS NG BAHAY LANBATA / ELDERLY EDAD NG MGA BATA AT MATANDA		
4.			KLAS NG BAHAY LANBATA / ELDERLY EDAD NG MGA BATA AT MATANDA KLAS NG BAHAY LANBATA / ELDERLY EDAD NG MGA BATA AT MATANDA		

Note : For current and Ex Singapore FDW:

Please refer to attached FDW's Employment History from Ministry of Manpower

(H) WORK EXPERIENCE	YES NO		PERSONAL INFORMATION	YES NO	
	1 Cared for baby newborn - 6 months			✓	1 Will you work where there are pets?
2 Cared for baby 7-12 months		✓	2 Do you have any allergies?		✓
3 Cared young Children 1 - 6 yrs old		✓	3 Do you have any knowledge in gardening?		✓
4 Cared for Children 7 - 12 yrs old		✓	4 Can you touch paint?		✓
5 sleeping with baby / child at night		✓	5 Can you eat pork?		✓
6 Change diaper / feed / bathe baby		✓	6 Can you do simple sewing?		✓
7 Sterilize and and clean feeding bottles		✓	7 Do you smoke?		✓
8 Play with children		✓	8 Do you wear eyeglasses?		✓
9 Tutoring Children		✓	9 Can you wash car?		✓
10 General Housework		✓	10 Are you prepared to give up some day-off w/ compensation?		✓
11 Operate washing machine		✓	11 Are you willing to take care of new born?		✓
12 Operate vacuum cleaner		✓	12 Can you look after elderly person?		✓
13 Operate Microwave oven		✓	13 Can you look after invalid person?		✓
14 Ironing		✓	14 Can you bake?		✓
15 Do simple cooking		✓	15 Have you undergone any operation? If yes what		✓
16 Marketing & Shopping for Household		✓	16 Suffering from any illness? If yes What		✓
17 Cooked Chinese Dishes		✓	17 Any facial defect or operation? If yes what		✓
18 Cooked Indian Dishes		✓	18 Will you extend your contract after 2 years?		✓
19 Cooked Malay Dishes		✓	19 Can care for pets ( Dogs / Cats ...)		✓
20 Cooked Western Dishes		✓	20 Can you swim?		✓



(H) **BABY/CHILD CARE**

YEARS OF EXPERIENCE

Excellent  Good  Fair

1. What experienced do you have in baby-care and child-care? (Esperiensya ni sa baby or children care Bahay o Trabaho)

Age of baby / child you have taken care of:

Bathing  Feeding  Changing diaper   
Sterilize Baby utensils  Prepare baby food  Check temperature

Give details of your experience at work or at home in baby care or children care (Detalye ng naging trabaho)

I give love as my own child

(I) **CARE FOR OLD-AGED**

YEARS OF EXPERIENCE

Excellent  Good  Fair

Detalye ng naging experience nyo slaga ng maanda or Bedridden

What experienced do you have in taking care of the aged or bedridden? (Give details)

I taking care of my grand mother almost 2 years.

(J) **HOUSE WORK**

YEARS OF EXPERIENCE

Excellent  Good  Fair

What experienced do you have in general housework? (Anong naging experience nyo sa trabahong bahay sa trabaho o bahay)

Washing clothes by hand  Dish washing  Use vacuum cleaner  Sewing   
Washing clothes by machine  Ironing  Floor mopping  Gardening

Give Details of your general housework. (Detalye ng naging trabahong bahay, Trabaho o bahay)

I clean my house every day and the house of my grand mother.

(K) **COOKING**

YEARS OF EXPERIENCE

Cooking Scale:  Excellent  Good  Fair

Filipino Food  Malay Food  Malay Food  Indonesian Food   
Chinese Food  Indian Food  Western Food

What experience do you have in cooking? (Give Details)

I cook Filipino Foods, like adobo, Sinigang na baboy

(L) **PERSONAL LETTER TO YOUR PROSPECTIVE EMPLOYER**

(Please give brief description about yourself and why employer should choose you)

Am a Hard working, Honest, Loyal.

Confirmation:

I declare that all the particulars and data given herein are true and accurate to the best of my knowledge. They also read and explained to me in a language that I can understand.

Applicant's Signature: Shara Mae <sup>Companera</sup> Companera  
Name & Signature:

Date: \_\_\_\_\_

Agency Officer Signature: \_\_\_\_\_  
Name & Signature:

Date: \_\_\_\_\_

EVALUATION FOR APPLICANT TO FILL

SAGUTIN NG APPLICANTE in ENGLISH

1.) Anong gagawin nyo kung di nyo makasando and Children na alaga nyo? Puntin ang buong space.

1a.) What would you do if the children you care does not like you? Fill in the full space

I will do my best & I can sing & dance.

2.) Anong gagawin nyo kung sabihan nakayo ng employer na stupid at isasauli sa Agency? Puntin ang buong space

2a.) What will you do if your employer say your stupid and will return you to agency? Fill in all space available

oh, I cry and I will ask what is the problem about

3.) Kung araw araw wala na lang ginawa kung sigawan dahil di nyo magawa ang gusto ng amo anong gagawin nyo?

3a.) If everyday your employer scold you what would you do?

I will agree & I will said sorry.

4.) Bakit naisip mong Mag apply na Msid na Singapore?

4a.) What made you decide to apply as DH in Singapore?

I want to work in Singapore because I want to earn for the future of my family and my kids.

5.) Himp at pagod ka na sa trabaho mo kulang pa sa tulog. Anong gagawin mo? Puntin ang lahat ng space.

5a.) Your stress and tired of work and no enough sleep, What would you do? Fill all space available.

I rest & I will do my responsibilities.

6.) Anong kakayahan marami ka na wala ang iba pero piliin ka bilang Domestic helper? Puntin and buong space.

6a.) What asset you have that others don't have for you to be selected as Domestic Helper? Fill in all space.

I work Harder and be a good Employer.

7.) Anong gagawin nyo kung tapos na lahat ng gawin nyo at wala na kayong maipapan gawin?

7a.) What will you do if you finish all your work and you cannot think of any other domestic work to do?

I will go to my room fix my things and pray.

(I) APPEARANCE

- |                                       |                   |              |          |
|---------------------------------------|-------------------|--------------|----------|
| 1 Looks                               | ( ) Very Pleasant | ( ) Pleasant | ( ) Fair |
| 2 Neatness in Dressing and appearance | ( ) Very neat     | ( ) Neat     | ( ) Fair |
| 3 Cleanliness                         | ( ) Very clean    | ( ) Clean    | ( ) Fair |
| 4 Complexion                          | ( ) Fair          | ( ) Tanned   | ( ) Dark |

(II) ENGLISH

- |                            |               |          |          |          |
|----------------------------|---------------|----------|----------|----------|
| 5 Spoken English           | ( ) Very Good | ( ) Good | ( ) Fair | ( ) Poor |
| 6 Comprehension of English | ( ) Very Good | ( ) Good | ( ) Fair | ( ) Poor |

(III) SKILLS

	Excellent	Good	Fair	No experience
A) Cooking				
Filipino	(-)	( )	( )	( )
Indonesian	( )	( )	( )	(-)
Chinese	( )	( )	( )	(-)
Western	( )	( )	( )	(-)
B) Baby care	(-)	( )	( )	( )
C) Young Children	(-)	( )	( )	( )
D) General Cleaning	(-)	( )	( )	( )
E) Washing	(-)	( )	( )	( )
F) Ironing	(-)	( )	( )	( )
G) Care of Aged	(-)	( )	( )	( )
H) Care of Bed ridden	(-)	( )	( )	( )

MAG KWENTO SA INYONG MGA NAGING TRABAHO, SIDELINE PARA KUMITA PERA, HOBBIES AT IBA NG BAGAY NA SA TINGIN NYO AY MAKATULONG SA APPLICATION NYO ( ENGLISH OR TAGALOG PWEDE BIN )

I need work for the future of my family, 1st experience of work is the house of my grandpa ~~was~~ a house wife in 2 years. And on writing a work in abroad. I know how to clean the house

ISULAT ANG MGA NAGING TRABAHO SIMULA HIGH SCHOOL GRADUATION

	Naging Trabahe		6	Naging Trabahe		7	8	9	10
	1	2		3	4				
1									
2									
3									
4									
5									

ISULAT ANG KASALUKUYANG TRABAHO O PINAGKAKAKITAAN NG PERA

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_